

NCAA Self-Study Certification Steering Committee Meeting
Tuesday, November 25, 2008
Minutes

Members in attendance: Dale Bjorling, Walter Dickey, Shawn Eichorst, Terry Gawlik, Sheila McGuirk, Amy Toburen, David Zimmerman

1. Plan for Completion

- a. **Communication Strategy Update:** Amy Toburen provided the group with an update regarding the recent press release and certification website. An icon for the website has been placed on the University and Athletic Department main website pages. Any comments regarding certification will be sent directly to Amy, Shawn and Vince for review.

The public forum date has been set for Wednesday, March 11, 2009 from 6 pm to 8 pm. Tentatively plan on following format: Introduction and general overview (Bazzell) 10 minute presentation and 10 minute Q&A; Governance section overview (Zimmerman/Waterfield) – 15 minute presentation and 15 minute Q&A; Gender, Diversity and Student Well-Being overview (McGuirk/Gawlik/Frazier) – 15 minute presentation and 15 minute Q&A; and the 10 minute general follow up Q&A.

2. Subcommittee Reports

- a. **Governance and Commitment to Rules Compliance:** David Zimmerman reported that the next meeting is scheduled for December 9 and that most of the initial draft responses have been completed.
- b. **Academic Integrity:** Dale Bjorling reported that the subcommittee is working very hard and making great progress. A great deal of data has been evaluated and initial draft responses will be reviewed on December 18.
- c. **Gender, Diversity and Student-Athlete Well-Being:** Sheila McGuirk reported that the 3 working groups have been meeting regularly and that initial draft responses have been passed along to all members of the subcommittee for review. All initial draft responses will be reviewed on December 15.

3. Other Business

- a. The Peer Review Campus Site visit has been scheduled for September 21-23, 2009. The chair of the Peer review team is Dr. Bernie Machen who is the University of Florida President.