

## NCAA Self Study Certification Steering Committee Meeting

Wednesday, September 24, 2008

3:00-4:00 PM

100 Bascom Hall

Members attending: Darrell Bazzell, Barry Alvarez, Dale Bjorling, Walter Dickey, Shawn Eichorst, Terry Gawlik, Amy Toburen, and David Zimmerman

### 1. Plan for Completion - Communication Strategy Update

Amy Toburen—General News Release will be issued within the next few weeks announcing the self-study and explaining the process that will be used. The website will also be launched at that time. There was discussion about allowing people to post comments on the website. Darrell thought people should be encouraged to use the Town Hall meeting(s) to give their input. The Town Hall type meeting will be held in March of 2009. There was discussion as how big the turn-out would be at the Town Hall meeting. The consensus was that it wouldn't be huge, but a lot would depend on how well it was publicized, and whether or not there were any controversies brewing at that time. It was agreed that there should be a moderator to keep people on topic. Shawn suggested that subcommittees would do short presentations and then there would be a Q and A opportunity.

### 2. Subcommittee Reports:

- A. **Governance & Commitment to Rules Compliance:** Steve Waterfield and Dave Zimmerman met to develop a work plan. They will meet again on Sept. 25 to refine and add dates. There will be first drafts and partial first drafts prepared for the October meeting. The plan is to get all materials completed, subcommittee approvals, and have a final draft by approximately Dec. 20.
- B. **Academic Integrity:** Dale Bjorling indicated that much of this portion of the study calls for filling in numbers, so there isn't much ambiguity. The subcommittee will meet on Sept. 29 to discuss the process. The plan is for the subcommittee to review data individually, and only bring up issues at meetings, not go line by line. Dale also indicated that a new NCAA rule requires Academic Services to be reviewed every 4 years. The subcommittee plans to incorporate that review in this process.
- C. **Gender, Diversity & Student-Athlete Well-Being:** This group has met several times. They have 4 meetings scheduled of the entire subcommittee and there will be three working groups set up. They will assure that all policies are in place. The process will be to target people in the department to answer questions, and get EADA reports and financials for the last three years.

### 3. Other Business

- Darrell requested subcommittee progress reports and a heads-up when the steering committee needs to react to issues that may arise.
- The next meeting of this group will be October 28, 2008 at 2:00PM.