

NCAA Self-Study Certification Steering Committee Meeting  
Tuesday January 27, 2009  
*MINUTES*

Members present: Darrell Bazzell, Barry Alvarez, Shawn Eichorst, Steve Waterfield for David Zimmerman, Walter Dickey, Amy Toburen, Dale Bjorling, Terry Gawlik

I. Plan for Completion

- a. Walter reported that he is working with Shawn and Dave Schultz to divide up the reports into thirds for review. They hope to read one section per week per person. They should have them wrapped up by February 13<sup>th</sup> and back to the Steering Committee by the 16<sup>th</sup> with edits. The goal is for the Steering Committee to discuss and approve the initial draft reports for public dissemination at the February 26<sup>th</sup> meeting.
- b. Darrell suggested elongating the February 26<sup>th</sup> meeting to allow for more time. The meeting will be from 2 to 4 p.m. He also suggested that he brief the Chancellor and give her time to review the document prior to the March 11<sup>th</sup> public forum. Lisa will set up the meeting and Amy's department will also assist in reviewing/editing the document and considering some type of Executive summary.

II. Subcommittee Reports

- a. Governance and Commitment to Rules Compliance -  
Draft report was submitted on time. The subcommittee is waiting on the completion of the internal audit (should be 1-2 weeks) and will circulate their report to the committee for feedback. No problems are expected.
- b. Academic Integrity – Draft report was submitted on time. The subcommittee is also waiting on the completion of an internal audit of the academic services areas outlined in the self-study items. No problems are expected.
- c. Gender, Diversity & Student-Athlete Well-Being -  
The draft report was submitted on time.

### III. Other business

- a. Walter updated the Athletic Board on the progress of the certification.
- b. The public forum is scheduled for March 11<sup>th</sup> from 6 to 8 p.m. in the Ebling Symposium Center which is on the first floor of the Microbial Sciences Building. Amy reported that Communications will post it to the UW Calendar, and in Wisconsin Week and do a press release when the draft reports are ready for public release on March 4<sup>th</sup>. Information will be made available on the web site as well. Amy's office will have someone there taking notes at the public forum.

### IV. Next Meetings

- a. February 26<sup>th</sup> from 2:00-4:00 p.m. (NOTE: New end time)
  - i. Subcommittee chairs should come prepared with a 5-10 minute presentation/summary for public forum.
- b. March 31<sup>st</sup> from 2:00-3:00 p.m.