

NCAA Certification Gender/Diversity and Student-Athlete Well Being
Committee Meeting
Monday, November 3, 2008
3:00 PM – 4:15 PM
Heritage Hall

1. Introductions

Members in attendance: Sean Frazier, Nancy Graff Schultz, Sheila McGuirk, Phil Brown, John Chadima, Terry Gawlik, Denny Helwig, Chandelle Schulte, Al Toon, Jake McGhee, and Lori Berquam.

Members not in attendance: Mike Plesha, Barb Smith, Claire Geiger, Sharon Chamberlain, Jerlando Jackson, and David Zoerb.

2. Reports from McGuirk and Gawlik on 10/28/08 Steering Committee meeting – time line for reports, website and public comment period

Emphasis at the last meeting was to use similar words and analysis as much as possible as we pull the reports of our working groups together. Answer the question asked but do not add more information, be defensive or justify unless asked to do so. Across reports, minimize overlap or maintain consistency as necessary overlap occurs. The subcommittee reports will be finished in December and submitted to the writing team. By March, it is planned that the report will be ready for distribution. Once public, an open forum for campus and community feedback will be scheduled. In anticipation of the public release of the certification report, our subcommittee may want to consider issues most likely to attract attention and discussion and determine an appropriate response. An NCAA certification website will be opened up soon so the process is available for broad campus and community participation. Comments and questions will be directed through an e-mail address to the website that is linked to campus and athletic connections. NCAA certification site visit dates will occur in September, October or November, 2009.

3. Working Group Reports – Progress & Updates

- a. *Student-Athlete Well Being – they have 2-3 areas that need specific attention (Student-Athlete Exit Interview and Travel Policy). The Student-Athlete Exit Interview is currently being rewritten with the requirements. The Travel Policy has been updated with the requirements.*
- b. *Gender – meeting weekly and moving along well*
- c. *Diversity – receiving much better participation. Most time will be spent on the last question – the plan moving forward.*

4. Working Group Reviews of Responses Provided to Them

- a. *Gender Report on Diversity Questions forwarded to them – For question #3, suggestion made to come up with an introduction, chronological order of events, and then a conclusion. Make sure that new items have truly been introduced since the past certification cycle. Some items are better suited for the Student-Athlete Well Being group rather than Diversity or have significant overlap. These will be addressed by the working group leaders and Sheila McGuirk. For question #6, it is important to analyze and explain. For #8, look at the total percentage of minorities in the athletic department vs the overall campuses. SAESO is unique to UW-Madison. Make sure to tout that. It's an official student organization and there was a presentation on SAESO at the Big Ten meetings.*
- b. *Student-Athlete Well Being Report on Gender Questions – Question #3, read fairly cleanly; a few word-smithing corrections will be passed along. Again, there will be opportunities to avoid some overlap with the Equity and Diversity groups but, where it is appropriate, use similar language and analysis. For question #4, it was recommended that the same approach be taken as Student-Athlete Well Being and Diversity groups took on their similar questions.*
- c. *Diversity Report on Student-Athlete Well Being Questions – For 9.1, talk about internal organization first, then mention the other groups. Right now it reads from the top down and that is a different approach than taken by Diversity. For #9.5 Time Demands, we do not give a Student-Athlete Handbook to every Student-Athlete, but we make one available to all Student-Athletes. The handbook is also available online and this will be addressed in the updated response.*

5. Other Business

McGuirk, Frazier, Gawlik and Chadima will meet to discuss the overlap between groups and plan an agenda for the November 21 meeting of the full subcommittee.

6. Next Large Group Meeting

Friday, November 21 at 3:00 PM in Heritage Hall. Sheli Kuhl will send out drafts of each document to the large group one week prior to the next large group meeting. Questions regarding the drafts can be sent to Sheli prior to the meeting.