

NCAA Self Study Certification Steering Committee Meeting
Tuesday October 28
2:00-3:00 pm
MINUTES

Members in attendance: Barry Alvarez, Darrell Bazzell, Dale Bjorling, Walter Dickey, Shawn Eichorst, Terry Gawlik, Sheila McGuirk, Amy Toburen and David Zimmerman

- I. Plan for Completion
 - a. Communication Strategy Update- Amy Toburen reported that the press release should be ready to go. They are just awaiting Chancellor Martin's sign off.
 - b. Web Site Update- The Certification web site is also almost ready to go. Amy reported that there will not be feedback in a blog form, but rather comments and questions can be directed to a generic email address that will come to her or Shawn Eichorst. The web site will be linked from the UW campus and athletics web sites.
- II. Subcommittee Reports-
 - a. Governance & Commitment to Rules Compliance- David reported that the committee has met and has defined a process for reviewing the working drafts that they think will work well. He and Steve Waterfield will work on the first draft and then get 2 members to review/comment. Then they will have a full discussion at the December 8th meeting. He said they will have the full draft ready & reviewed by the end of the calendar year to turn in to Walter. They will have the draft color coded (original draft will be one color, the revisions will be a 2nd color and the final will be a 3rd color).
 - b. Academic Integrity- Dale reported that his committee will have their 2nd meeting on Thursday, September 29th. They've agreed on 3 more meetings with the last meeting being in December. They felt it was not effective to go over answers line by line at the meetings, but rather to have subcommittee members review the drafts ahead of time and highlight areas they want to discuss. He reported that they should also have their draft ready to give to Walter by the end of the year.
 - c. Gender, Diversity & Student-Athlete Well-Being- Sheila reported that her group met once as a full group in September and then broke down into 3 smaller working groups (Gender, Diversity and Student-Athlete). She reported that they all have different working styles (some are choosing to read the draft line by line and others are not; some invite participation via phone as well). The next full meeting is scheduled for November 3rd. Each small group will review the draft from the other small groups as well.
- III. Other Business
 - a. Shawn asked the group if there were any issues with the December deadline for draft reports and the group did not have a problem with the deadline.
 - b. Darrell sought the groups input with regard to the timing of the steering committee's involvement in the working drafts. It was decided that the subcommittees would circulate their reports to the Steering committee at the same time they submit them to Walter.
 - c. The committee discussed the timing of the public forum and felt that March would be a good timeframe to schedule it.
 - d. New date to HOLD for peer review in 2009 is October 19-23 (in addition to the other dates already being held).